

5 September 2016



Australian Government  
Australian Skills Quality Authority

Mr Shiva Sesham  
Chief Executive Officer  
United Business College Pty Ltd  
Suite 401 - 404, 343 , Little Collins St  
MELBOURNE VIC 3000

By email to [shiva@mivs.edu.au](mailto:shiva@mivs.edu.au)

Application No: 1085612  
Audit No: 1008698

Dear Mr Sesham

**Re: Outcome of application for initial CRICOS registration—granted**

I refer to your application to register under the *Education Services for Overseas Students Act 2000* (ESOS Act).

In accordance with the provisions of section 10 of the ESOS Act, the Australian Skills Quality Authority (ASQA) has determined that your application for registration on the *Commonwealth Register of Institutions and Courses for Overseas Students* (CRICOS) is granted.

CRICOS has been updated to reflect the following courses, location and the maximum number of students at each location that your organisation is registered to provide.

| Location: Suite 401-404, 343 Little Collins St Melbourne, Vic, 3000 |               | Capacity: 120                                 |
|---|---------------|---|
| CRICOS Code   | National Code | Course Name                                   |
| 092475C   | BSB61015      | Advanced Diploma of Leadership and Management |
| 092476B   | SIT20213      | Certificate II in Hospitality                 |
| 092474D   | BSB51915      | Diploma of Leadership and Management          |
| 092473E   | BSB51415      | Diploma of Project Management                 |

Please note that under section 8 of the ESOS Act it is an offence to provide or make an offer to an overseas student to provide a course at a location unless you are registered to provide that particular course at that particular location.

**The CRICOS Code**

Your organisation has been allocated with a unique identifier on CRICOS (the CRICOS Code) and that is 03514E.

Please quote this CRICOS Code as well as your Registered Training Organisation (RTO) ID number in all future correspondence with ASQA.



## Conditions on Registration

There are no conditions imposed on your organisation's registration.

## Period of Registration

Your organisation has been granted registration for a period of 5 years which commenced on 1 July 2016 and is due to expire on 1 July 2021.

Your organisation can apply to ASQA to renew or withdraw its registration, and there are timeframes and obligations that apply to each process. There are also obligations on organisations that effectively cease to operate, even though they remain as registered providers. Further information about these obligations is available from the ASQA website at [www.asqa.gov.au](http://www.asqa.gov.au).

## Changes to CRICOS Registration

Your organisation must apply to ASQA if it wishes to change its courses registered under the ESOS Act. Information on the process to make changes to your organisation's registration under the ESOS Act is available from the ASQA website at [www.asqa.gov.au](http://www.asqa.gov.au).

Please note that an application to change your organisation's RTO VET Scope of Registration is **not** also an application to vary its CRICOS registration. An application to change your organisation's CRICOS registration must be submitted separately.

## Maintaining Compliance

During its period of registration your organisation must comply with the:

- *Education Services for Overseas Students Act 2000;*
- *Education Services for Overseas Students Regulations 2001;* and
- *National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007.*

Your organisation must also comply with the VET Quality Framework (as defined in the *National Vocational Education and Training Regulator Act 2011*).

## Fees and Charges

Please refer to ASQA website at [www.asqa.gov.au](http://www.asqa.gov.au) for details of fees and charges that apply to your organisation's registration.

## Access to Documents

Your organisation may also have the right of access to further documents under the *Freedom of Information Act 1982* ([www.oaic.gov.au](http://www.oaic.gov.au)).

## Further Information and Assistance

If your organisation requires further information or assistance in relation to this matter, please contact ASQA's Information Line on telephone 1300 701 801 or by email to [enquiries@asqa.gov.au](mailto:enquiries@asqa.gov.au)

Yours sincerely



Sylvia Loh  
**Manager Regulatory Operations**